

In as little as four months, you can begin your career as a Patient Care Technician! Our experts ensure you get easy-to-understand lessons that guide you step by step. You'll learn how to perform many tasks using USCI's exclusive *Virtual Lab*—such as how to position and lift patients, assist them with mobility devices and more. Here is a preview of what you will learn:

INSTRUCTION PACK I

Welcome to the World of Healthcare

In this introductory lesson you'll learn all about U.S. Career Institute. You'll also learn about the daily activities that occur in medical facilities. You'll discover how patient care technicians interact with healthcare professionals, and you'll explore the many career opportunities available to them.

The Role of the Patient Care Technician

Here you will become familiar with the roles and duties of patient care technicians. You will explore the various work settings and types of patients that a patient care technician encounters and examine the patient care technician's scope of practice.

Medical Terminology: Word Parts

Here you'll get your first taste of how you will use medical terms in your new career. Learn about root words, prefixes and suffixes and learn how to derive word parts from medical terms. In addition, you'll also practice using a medical dictionary.

Medical Terminology: Dividing and Combining Terms

In this lesson you'll learn to divide and combine medical terms to understand their meanings and also how these medical terms describe diagnoses and procedures.

Abbreviations, Symbols and Special Terms

The final lesson on medical terminology teaches you how to recognize common medical abbreviations, symbols and plurals, as well as other special terms.

Introduction to Psychology

You will learn how personality traits, biology, health, stress and psychological disorders affect human behavior. You will also discover the best ways of communicating with patients and coworkers.

Also Included in Pack 1:

Instruction and Materials Schedule
You Can Do It! CD
 Course Introduction
 School Catalog
 Medical Terminology CD
 Syringe Pen
 Quick-Learn System: Pocket Folder, Tutor, Flashcards and CD
 Quiz Answer Sheets and Return Envelopes
 Student Assistance Forms

INSTRUCTION PACK II

Introduction to Anatomy

Here you'll get an overview of human anatomy—the basic components, how the human body is put together and how it works.

Disease Processes

This lesson presents an overview of pathology. You will learn to identify types of injuries and learn how tissues respond to an injury or abnormality.



Lesson shipments are delivered right to your doorstep!

Safety in the Medical Office

This lesson covers basic safety regulations and procedures, plus infection control and aseptic technique. The *Virtual Lab* provides further instruction.

Communication Skills

You will learn basic verbal communication skills and tips to increase your professional vocabulary, as well as proper skills to enter and exit a room in a medical facility.

Also Included in Pack 2:

Virtual Lab CD #1
 Procedure Guide #1
 USCI Sticker Notes
 Quick Check Grammar and Punctuation Guide
 Professional Development #1—*Creating a Professional Image*
 Developing a Professional Medical Phone Personality
 Quiz Answer Sheets and Return Envelopes
 Human Anatomy Flashcards
 Quick-Learn Flashcards
 Anatomy and Physiology Textbook

INSTRUCTION PACK III

Vital Signs

Here you'll be taught to properly explain, take and record patients' vital signs. The *Virtual Lab* demonstrates these procedures.

Nutrition

In this lesson you'll build a solid foundation of nutritional knowledge. You'll also identify different diets and nutritional plans prescribed for specific patient populations.

Patient Care I: Moving and Assisting Patients and Clients

Here you will learn the fundamentals of positioning, lifting and transferring patients. In addition, mobility devices will be discussed. The *Virtual Lab* will illustrate how to assist patients with these devices.

Patient Care II: From Dressing to Feeding Patients

You will learn the basics of dressing patients, performing range-of-motion exercises and helping patients feed themselves. Then, the *Virtual Lab* will take you through the feeding procedure.

Also Included in Pack 3:

Virtual Lab CD #2
 Tape Measure
 Procedure Guide #2
 Professional Development #2—*Managing Stress, Time and Money*
 Quiz Answer Sheets and Return Envelopes
 Computer Buyer's and User's Guide
 Ergonomics: *Creating a Healthy Home and Work Environment*

INSTRUCTION PACK IV

Patient Cleanliness I: The Basics

In this lesson you will learn important patient cleanliness skills. The *Virtual Lab* will show you how to make an occupied bed, care for dentures and hearing aids and provide personal hygiene care.

Patient Cleanliness II: Providing Perineal and Catheter Care

You will learn how to care for the incontinent or catheterized patient, assist with a bedpan and measure urinary output.

Patient Charting 101

Students will learn how to chart patient records, including recording vital statistics and patient care activities.

Also Included in Pack 4:

Disposable Gloves
Virtual Lab CD #3
 Procedure Guide #3
 Professional Development #3—*Career Advancement*
 HIPAA Basics—*Guide to Federal Regulations*
 Quiz Answer Sheets and Return Envelopes

INSTRUCTION PACK V

First Aid Procedures

This lesson instructs you on common first aid procedures that patient care technicians need to know. You will also be well-versed in first aid terminology.

Medical Ethics and Legal Responsibilities

Here you'll learn about medical ethics and legal responsibilities that pertain to patient care technicians, as well as federal regulations for the entire healthcare world.

Comprehensive Practicum

The final lesson in your Patient Care Technician Course allows you to apply your knowledge in "real world" scenarios. You will receive plenty of opportunity to apply your new skills.

Also Included in Pack 5:

Digital Thermometer
 Procedure Guide #4
 Patient Care Technician Career Starter Kit
 Quiz Answer Sheets and Return Envelopes



Bonus! When you complete your course and your tuition has been paid in full, you'll receive the following graduation gift:



Blood pressure cuff and stethoscope kit to get you started in your brand new career!



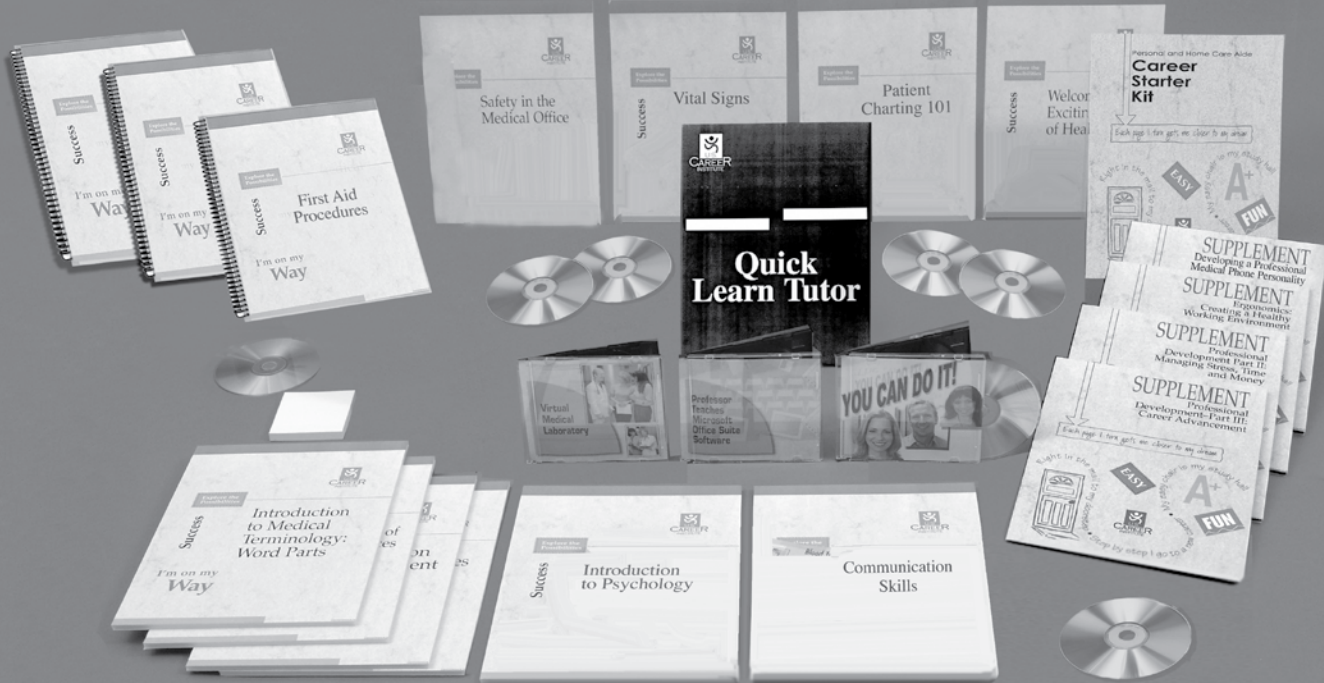
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Here's What You Get! It's yours to use in your course and your career!



We reserve the right to update materials and to substitute items of equal or greater value.



You'll be specially trained to work with the nursing staff, physician assistants, nursing assistants and other healthcare professionals.



Your Certificate from U.S. Career Institute... designates you as a professional Patient Care Technician. You will be proud to display it in your home or office as a symbol of your achievement!

With years of experience operating her own business, Pam Weston saw the moneymaking opportunity for people who would like to work as Patient Care Technicians in association with nurses and therapists, to help ensure the comfort and well-being of their patients. When she started U.S. Career Institute over 25 years ago, she also decided to place special emphasis on how people can train in the convenience of their own homes for new careers that offer satisfaction and security. Thousands have done it...and so can you!

memo

There is nothing more rewarding than working in a secure career where your efforts really help others. Patient Care Technicians work for hospitals, clinics, assisted living facilities, hospices, outpatient centers, long-term care facilities and more. Whichever you choose, we urge you to start your professional training today!

Pam Weston,
Founder



School of
Medical Studies

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