



Train At Home To Work At Home...

Be a Medical Claims & Billing Specialist!



Experienced
Medical Claims &
Billing Specialists
earn up to
\$40,000
a year and more!

Great Career...Great Future...and it's so easy to start!
Here's everything you need to know...

In as little as four months, you could be making great money from home!

▶ Be a Medical Claims & Billing Specialist!

Join the healthcare boom...from the comfort of your own home

▶ **H**ealthcare is huge! The ever-increasing number of patients, insurance claims and hospital admissions is driving record growth in healthcare services. It takes a lot of support to provide quality care and insurance coverage for so many people.

Every insurance company requires an itemized list of procedures, medicines and other materials before they pay a claim. Every procedure has a unique code. Medicare has special forms and requirements. State Medical Aid Plans increase the workload. And what's more, insurance companies use special claim forms, too. That's why Medical Claims and Billing Specialists are in such high demand!

Get the skills you need for a great career

There is no end in sight to the need for qualified Medical Claims and Billing Specialists...and the emphasis is on "qualified." Processing medical claims requires knowledge of medical practices, anatomy and terminology, as well as insurance methods.

We specialize in training men and women for exciting careers in the medical industry. We'll show you how to prepare medical claims and hospital bills to meet insurance company and government standards. And you'll learn about coding medical procedures. You can count on learning everything you need to know, even if your only experience in the medical industry has been visiting the doctor.

Training that fits your life

If you can follow step-by-step directions, you can become a Medical Claims & Billing Specialist! No need to change your daily schedule. No need to take time from family or job. No classes to attend, and no schedules to keep. Everything you need to succeed is mailed right to your door!

You study when it's convenient. You set your own pace. Complete your lessons as quickly or as slowly as you wish. You can be ready to work in as little as four months...or take longer if you wish. You're in a class of one—you!



"The medical claims and billing course got me the job I have always been looking for."

-Karla L., Minnesota

Experts guide you step by step

▶ Your Medical Claims & Billing Course was designed by experienced educators and industry professionals to give you all the skills you need to land this exciting job in as little as four months. Everything is explained in easy-to-understand language. Accelerate your learning with our wealth of examples that show you exactly what to do and how to do it.

Nothing is left to chance! As you finish each lesson, you're ready for the next. No previous medical, insurance or business knowledge needed. And when you finish your course, you'll be ready to work!



▶ Be a vital part of the medical care team. Join the many men and women working in the healthcare industry to keep their families, friends and neighbors healthy and happy. Being a Medical Claims & Billing Specialist benefits you and your community!

Learning with us is easy!

► Imagine a class that always starts the second you're ready. One you don't have to travel to attend. A class that moves quickly through lessons you find easy and slows down on the topics you choose. Think of having an expert instructor standing by to answer your questions and cheer you along, just a phone call or email away. This is no dream. This is U.S. Career Institute!

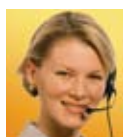
Set your own pace! Go as quickly or as slowly as you wish. Lessons are sent as you need them. As you complete each assignment, you send it to your instructor for grading. Then go on to the next lesson. No need to wait for the results of previous exams. And if you want to take time off for a vacation, your lessons wait until you return.

Your instructors are experts. Most of our students have very few questions. Your lessons are designed to give you everything you need know. But if you do have a question, an expert instructor will give you the answers you need.

Open-book examinations take the pressure out of testing. We don't try to test you on how much you can remember. We help you learn what you need to know and show you how to find the answers to what you don't know. We believe that open-book exams—just like those many colleges use—are the best way to find out how much you can accomplish in the real world.

You learn it all!

- ✓ How the human body works... Master human anatomy and physiology
- ✓ How to speak the language... Explore medical terminology and pronunciations
- ✓ How medical coding impacts Medical Billing Specialists... Learn how medical procedures and diagnoses are coded
- ✓ How to set up medical claims... Complete actual forms for Medicare, Medicaid, private insurance, HMOs, PPOs, workers' compensation, military and personal injury claims
- ✓ How to work like a medical professional... Practice processing Medical Billing with real-life claims
- ✓ Everything you need to succeed!



Whenever you have a question, simply send us an email or call us toll-free for quick answers!

Your instructors are just an email or phone call away! Our staff of instructors is on duty year-round to answer any question you may have.

Work full-time or part-time... Work at home or in an office!

► **More money! More fun!** Land a career you can bank on



It's true—some Medical Claims & Billing Specialists earn \$60,000 a year or more! They were once in the position you're in today, though. They've gotten where they are through training, experience and hard work. But just because you don't have lots of experience yet doesn't mean there's no money to be made.

You can earn over \$30,000 your first full year—even up to \$40,000! And as you build your confidence and experience, you can start to make the kind of money our outstanding graduates earn!

"I was very pleased with the program and the staff! The course was set up in such a way that I had only 2 questions during the whole process!"

-Carissa S., Rhode Island

"Opportunities like this don't happen often enough for people. I am extremely proud and honored! I can't thank you enough for all you have done for me."

-Laurie T., California

► **And if you decide you want to work at home...** Be home with your children!



- Be there for your family when they need you
- Set your own schedule
- Work when and where you choose
- Enjoy special tax-break opportunities
- Save money on daycare, transportation, eating lunches out and keeping up an office wardrobe

We want you to have all the facts!

► Our salary and employment figures are compiled from our outstanding students and graduates who send us unsolicited letters or answer surveys we send them. In addition, we use information published by the U.S. Department of Labor. Individual student earnings can vary depending on many factors such as the amount of experience you have, whether you work full-time or part-time, and where you work.

Be part of the Medical World...work at home or in a medical office!



Compare the training, the job and the money you can make!
You'll be way ahead as a Medical Claims & Billing Specialist!

No classes to attend! No schedules to keep!



Lessons and reference materials cover every subject. Your lessons take you step by step so you always feel comfortable with the course material.



Your Career Certificate is a proud symbol of your qualifications...evidence that you are ready to work as a Professional.



The master flashcards and the Quick Learn's Tutor we include with your course make learning medical definitions more like a game than a study session.



You'll use your complete set of Medicare, Medicaid, insurance and other forms in actual practice with step-by-step instructions on their use.

We reserve the right to substitute items of equal or greater value when it becomes necessary.

What other career offers so much security, prestige, satisfaction and opportunity?

- ✓ Work full-time or part-time
- ✓ Earn good money—more than in most ordinary office jobs
- ✓ Unlimited graduate career support
- ✓ Enjoy the prestige of working in the medical profession
- ✓ Work in any state of the 50 states

Work at home and...

- ✓ Be your own boss
- ✓ Choose your own hours
- ✓ No commute to work—save money & time
- ✓ No need to maintain an office wardrobe
- ✓ No child daycare costs for working parents

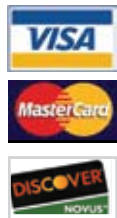


► Nestled in the shadows of the beautiful Rocky Mountains in Fort Collins, Colorado, U.S. Career Institute encompasses many thousands of square feet including administrative, curriculum, student counseling and general warehousing departments. Our dedicated employees are ready to serve you year-round to ensure the absolute finest in home study training.



For Fastest Service, Call & Enroll by Phone...Toll-Free
800-528-7907

You can pay by check or use your Visa, Mastercard or Discover credit /debit card.



Q & A

QUESTIONS AND ANSWERS

- Q. Is medical claims and billing a new field?**
A. Medical claims processing and billing is a well-established profession. And the field of healthcare is projected to grow faster than most industries, according to the U.S. Dept. of Labor.
- Q. Why do people become Medical Claims Specialists?**
A. Because they can make good money and have a skill that is in demand...working at home or in a medical office.
- Q. Is medical claims processing easy to learn?**
A. Yes. We show you step by step how to prepare all the medical forms to meet the exacting standards of the medical community.
- Q. Is U.S. Career Institute accredited?**
A. Yes! U.S. Career Institute is an Accredited Member of the Distance Education and Training Council. The Accrediting Commission of the Distance Education and Training Council is listed by the U.S. Department of Education as a nationally recognized accrediting agency for distance learning schools. Because of this, our curriculum, faculty, procedures and policies are reviewed on a regular basis to ensure that we continue to meet the DETC's exceptionally high standards of quality.
- Q. What other credentials does U.S. Career Institute have?**
A. U.S. Career Institute is a state-approved school. Over the past 25 years, thousands of men and women have received our training. If in the future you wish to transfer USCI credits, you should check with the receiving institution because requirements vary from place to place, and U.S. Career Institute makes no representation regarding transferability of credits.
- Q. If I'm in the military, can I be reimbursed for my tuition?**
A. U.S. Career Institute is approved for GI-Bill, VA and MyCAA benefits. Military personnel, veterans or veteran spouses may be eligible. In addition, USCI is affiliated with the Defense Activity of Non-Traditional Education Support, or DANTES program. Military personnel, including those on active duty or reserve, may be eligible for partial reimbursement of tuition upon graduation. For reimbursement information contact your VA or DANTES education officer prior to enrolling.
- Q. Will my employer reimburse me for my tuition?**
A. Some students may be eligible for full or partial reimbursement of their tuition by their employers. Your company may be able to take advantage of The Employee Education Assistance Act (IRS Code, Section 127). Check with your supervisor or personnel department.



Approved by the State of Colorado

